

**Proceeding For 2<sup>nd</sup> G.B. Meeting of**  
**Govt. Polytechnic, Puri**  
**Dt. 30.08.2025, Time – 4.00P.M.**

The Governing Body meeting was held on dt. 30.08.2025 at 4.00 PM. under the chairmanship of the ADM, General, Puri.

**The following members were present :**

- |     |                                                                                                                |                  |
|-----|----------------------------------------------------------------------------------------------------------------|------------------|
| 1.  | Sri. Anup Kumar Parida<br>Representative of M P, Puri                                                          | Member           |
| 2.  | Sri. Prasanna Kumar Palai,<br>Representative of MLA, Brahmagiri                                                | Member           |
| 3.  | Sri S. K. Gumansingh<br>Assistant Executive Engineer, RW Division, Brahmagiri                                  | Member           |
| 4.  | Er. Bindusmita Tripathy<br>Assistant Executive Engineer, P.H Division, Bhubaneswar                             | Member           |
| 5.  | Er. Ashok Ku. Pradhan<br>Principal, A.D college, Brahmagiri, Puri -                                            | Member           |
| 6.  | Dr. K.M Rajan, Sr. Manager CTTC,<br>Bhubaneswar ( Industrialist)                                               | Member           |
| 7.  | Sri Bibhu Prasad Sahoo, Executive Director,<br>Premium Industries, Premium Packaging, Puri<br>( Industrialist) | Member           |
| 8.  | Sri. Jeevanjyoti Panda, Faculty<br>Lect.,S-II,T&T Govt. Polytechnic, Puri                                      | Member           |
| 9.  | Smt. Snigdha Mishra, Faculty<br>Sr. Lect.,Civil, Govt. Polytechnic, Puri                                       | Member           |
| 10. | Dr. Prabir Kumar Mohanty,<br>Principal, Govt. Polytechnic, Puri                                                | Member Secretary |



At the outset, the principal and convener of governing body, welcomed the chairman and all the members. The chairman directed the principal government Polytechnic Puri to open discussion on various agenda points relating to different activities of the institution before the committee members for appraisal. After having full length discussion on various urgent points,( as per the serial numbers heading provided below), the G. B. unanimously agreed on following decisions which are presented in this resolution as given under.

### DISCUSSION

#### 1. Admission status & action plan for zero vacancy:

##### Gross Enrolment figure (2025-26)

| DIRECT ENTRY ADMISSION   |                      |                   |                   |                   |                   |                   |                      |       |
|--------------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|-------|
| Branch / Intake Capacity | General              | SC                | ST                | TFW               | EWS               | PH/PC             | TOTAL (Gender Wise)  | TOTAL |
| Civil Engg.              | M-33<br>F-17<br>T-50 | M-6<br>F-1<br>T-7 | M-2<br>F-0<br>T-2 | M-3<br>F-0<br>T-3 | M-6<br>F-0<br>T-6 | M-1<br>F-0<br>T-1 | M-51<br>F-18<br>T-69 | 69    |
| Electrical Engg.         | M-34<br>F-17<br>T-51 | M-4<br>F-0<br>T-4 | M-5<br>F-0<br>T-5 | M-3<br>F-0<br>T-3 | M-4<br>F-2<br>T-6 | M-0<br>F-0<br>T-0 | M-50<br>F-19<br>T-69 | 69    |
| Mechanical Engg.         | M-39<br>F-12<br>T-51 | M-4<br>F-1<br>T-5 | M-3<br>F-0<br>T-3 | M-3<br>F-0<br>T-3 | M-6<br>F-0<br>T-6 | M-1<br>F-0<br>T-1 | M-56<br>F-13<br>T-69 | 69    |
| Travel & Tourism         | M-7<br>F-8<br>T-15   | M-0<br>F-0<br>T-0 | M-0<br>F-0<br>T-0 | M-0<br>F-0<br>T-0 | M-0<br>F-0<br>T-0 | M-0<br>F-0<br>T-0 | M-7<br>F-8<br>T-15   | 15    |
| TOTAL (DIRECT ENTRY)     |                      |                   |                   |                   |                   |                   |                      | 222   |
| LATERAL ENTRY ADMISSION  |                      |                   |                   |                   |                   |                   |                      |       |
| Branch                   | General              | SC                | ST                | TFW               | EWS               | PH/PC             | TOTAL (Gender Wise)  | TOTAL |
| Civil Engg.              | M-4<br>F-0<br>T-4    | M-0<br>F-1<br>T-1 | M-0<br>F-0<br>T-0 | M-0<br>F-0<br>T-0 | M-1<br>F-0<br>T-1 | M-0<br>F-0<br>T-0 | M-5<br>F-1<br>T-6    | 6     |
| Electrical Engg.         | M-5<br>F-0<br>T-5    | M-1<br>F-0<br>T-1 | M-0<br>F-0<br>T-0 | M-0<br>F-1<br>T-1 | M-0<br>F-0<br>T-0 | M-1<br>F-0<br>T-1 | M-7<br>F-1<br>T-8    | 8     |
| Mechanical Engg.         | M-6<br>F-0<br>T-6    | M-0<br>F-0<br>T-0 | M-0<br>F-0<br>T-0 | M-0<br>F-0<br>T-0 | M-1<br>F-0<br>T-1 | M-0<br>F-0<br>T-0 | M-7<br>F-0<br>T-7    | 7     |
| TOTAL (LATERAL ENTRY)    |                      |                   |                   |                   |                   |                   |                      | 21    |



**Discipline wise Vacancy Figure (2025-26)**

| Sl. No. | Discipline         | Boys | Girls | SC | ST | TFW | EWS | Seats available      | Admitted   | Vacancy   |
|---------|--------------------|------|-------|----|----|-----|-----|----------------------|------------|-----------|
| 1.      | Civil              | 0    | 0     | 0  | 0  | 0   | 0   | 69(60+9*)            | 69         | 0         |
| 2.      | Electrical         | 0    | 0     | 0  | 0  | 0   | 0   | 69(60+9*)            | 69         | 0         |
| 3.      | Mechanical         | 0    | 0     | 0  | 0  | 0   | 0   | 69(60+9*)            | 69         | 0         |
| 4.      | T&T                | -    | -     | -  | -  | -   | -   | 35(30+5*)            | 15         | 20        |
|         | <b>Grand Total</b> |      |       |    |    |     |     | <b>242 (210+32*)</b> | <b>222</b> | <b>20</b> |

\* Additional seats available under TFW & EWS category.

**Percentage wise figure of admitted Girls Students 2025-26**

| Sl. No. | Discipline   | No. of Girls admitted | Intake Capacity | Percentage               |
|---------|--------------|-----------------------|-----------------|--------------------------|
| 1.      | Civil        | 18                    | 69              | 26.08%                   |
| 2.      | Electrical   | 19                    | 69              | 27.53%                   |
| 3.      | Mechanical   | 13                    | 69              | 18.84%                   |
| 4.      | T&T          | 8                     | 35              | 22.85%                   |
|         | <b>Total</b> | <b>58</b>             | <b>242</b>      | <b>23.825% (average)</b> |

**Measures have been taken to enhance admission figure for the current session 2025-26.**

- All teaching / supporting staff were divided into small groups and attended mini-job fair-cum-counselling camp organized by District Employment Exchange Office, Puri at all blocks of the district.
- Faculties / staff have also visited different High Schools of district with necessary IEC materials / awareness videos through LED projector etc. for career counselling of perspective candidates of high school students.
- Displayed attractive banners, posters& distributed admission brochure, leaflets, pamphlets in all blocks of the district.
- Sensitized continuing diploma students, faculties & other staff for spreading the awareness message regarding admission information to further share it through their Facebook / WhatsApp contacts & other social media.

*For*



Kind request to District Administration for complementing the institutional efforts for further awareness of diploma education with particular emphasis on zero vacancy in Travel & Tourism branch:

- i) Travel & Tourism department which was opened in academic year 2024-25, being the new branch in the field of non-engineering at G P Puri, it is quite difficult on the part of the college administration to fill all the seats due to its non-popularity in the locality despite Puri being a very important district in the field of Travel and Tourism in the country.
- ii) Permanent hoardings, in prominent places of the different blocks headquarters / municipalities / NACs in the district, may please be erected.
- iii) Block level High Schools or High Schools having Tourism and Hospitality as subject in the class 10<sup>th</sup> level may make awareness among their students that, Govt. Polytechnic Puri is having Diploma in Travel & Tourism Dept.
- iv) More awareness may be planned by DIPRO for District Website / Radio and TV channel advertisement.
- v) Tourism Department particularly district tourist officer may be requested to help T&T branch students of G P Puri to have exposure visit to the various section of Tourism department. He may be requested to visit the institution to motivate T&T branch students & also brief about the scope and career opportunities in the field of Travel & Tourism so that they will be motivated.
- vi) OTDC, Puri may be requested for allowing of internship/study tour of T&T branch students of G.P Puri & imparting updated industry (hospitality) skills and knowledge requirements for T&T students.

**DECISION HELD**

- a) The Chairman advised for a career counselling in high schools of all the blocks of Puri district and spread more awareness .
- b) He advised the principal to write letter DEO, Puri and District Skill & District Employment officer to draw action plan for visiting different high schools of the district for awareness about T&T branch.
- c) The Chairman advised to put hoardings in due consultation with the executive officer of the Municipality officer of Puri & in Block Office from IEC fund.
- d) Letter from the Principal G P Puri to District Tourism officer & OTDC, Manager, Puri must be sent regarding the knowledge exchange and internship of T & T students.



- e) Regarding print and electronic media advertisement a request letter may be sent to DIPRO,  
Puri

(Action – Principal G.P., Puri, DEO, Puri, DSDEO, Puri)

### DISCUSSION

#### 2. Status of expenditure from PL development fund

##### A. Expenditure for the F.Y 2024-25 under P.L Development head

| Sl. No | Type of Expenditure                                                                    | Amount (Rs.)  |
|--------|----------------------------------------------------------------------------------------|---------------|
| 1      | Expenditure towards Fire Safety Certificate                                            | Rs.37,713/-   |
| 2      | Expenditure towards Printer Repair & Maintenance                                       | Rs.1,950/-    |
| 3      | Fuel Expenditure towards three nos. of DG                                              | Rs.53,610/-   |
| 4      | Expenditure towards wages for cleaning of institution campus                           | Rs.95,052/-   |
| 5      | Expenditure towards stationary items office/ academic activities of various branches   | Rs.22,458/-   |
| 6      | Expenditure towards promotional activities for student enrolment in to diploma courses | Rs.7,010/-    |
| 7      | Expenditure towards electric maintenance                                               | Rs.15,016/-   |
| 8      | Expenditure towards procurement of library books & news paper                          | Rs.5,112/-    |
| 9      | Expenditure towards procurement of materials for cleaning of various lavatories        | Rs.4,370/-    |
| 10     | Expenditure towards repair & maintenance of computer labs                              | Rs.1,61,699/- |
| 12     | Expenditure towards AICTE certificate approval                                         | Rs.22,000/-   |
| 13     | Expenditure towards termite treatment of various building units                        | Rs.57,854/-   |
| 14     | Expenditure towards AMC for institution website                                        | Rs.29,500/-   |
| 15     | Expenditure towards AMC for Desktop & Computer                                         | Rs.1,16,136/- |
| 16     | Expenditure towards Students ID Card                                                   | Rs.8,602/-    |
| Total  |                                                                                        | Rs.6,38,082/- |

The principal appraised the committee about the expenditure for the financial year 2024-25 under PL development fund which was as per the OGFR guidelines.

#### DECISION HELD

- a) The G B committee approved all the above expenditure of the F.Y. 2024-25.

*for*



**B. Probable Expenses to be incurred through P.L Development Fund for the F.Y 2025-26**

| Sl. No | Type of Expenditure                                                                    | Amount (Rs.)          |
|--------|----------------------------------------------------------------------------------------|-----------------------|
| 1      | Expenditure towards Fire Safety Certificate                                            | Rs.40,000/-           |
| 2      | Expenditure towards Printer Repair & Maintenance                                       | Rs.5,000/-            |
| 3      | Fuel Expenditure towards two nos. of DG                                                | Rs.60,000/-           |
| 4      | Expenditure towards wages for cleaning of institution campus                           | Rs. 1,50,000/-        |
| 5      | Expenditure towards stationary items office/ academic activities of various branches   | Rs.30,000/-           |
| 6      | Expenditure towards promotional activities for student enrolment in to diploma courses | Rs.10,000/-           |
| 7      | Expenditure towards electric maintenance                                               | Rs.30,000/-           |
| 8      | Expenditure towards procurement of library books & new paper                           | Rs.10,000/-           |
| 9      | Expenditure towards procurement of materials for cleaning of various lavatories        | Rs.10,000/-           |
| 10     | Expenditure towards repair & maintenance of computer labs                              | Rs.2,00,000/-         |
| 11     | Expenditure towards AICTE certificate approval                                         | Rs.30,000/-           |
| 12     | Expenditure towards termite treatment of various building units                        | Rs.60,000/-           |
| 13     | Expenditure towards AMC for institution website                                        | Rs.30,000/-           |
| 14     | Expenditure towards AMC for Desktop & Computer                                         | Rs.1,30,000/-         |
| 15     | Expenditure towards Students ID Card                                                   | Rs.10,000/-           |
| 16     | Expenditure towards AMC for institution DG maintenance                                 | Rs. 1,00,000/-        |
|        | <b>Total</b>                                                                           | <b>Rs. 9,05,000/-</b> |

**DECISION HELD**

- a) The GB advised the principal to incur PL expenditures as per the Govt. guidelines and based only on actual requirement.

**DISCUSSION**

**3. Approval of merit list for engagement of guest faculty and lab. Instructor / Assistant.**

Persons as Guest Faculties are shortlisted to take classes in regular curriculum for AY 25-26, after duly chosen through a walk-in interview held on dt.09.7.2025 at Govt. Polytechnic, Puri. The interview committee comprising senior faculty members of respective branches screened the candidate on the basis of PI & demo classes in addition to due weight age to candidates' academic

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career & teaching experience. For wide publicity, an advertisement was published in daily newspaper 'The Samaja' (Dt. 26.06.2025).

The committee prepared a panel of persons on merit basis for engagement as guest faculty (GF) and Guest Lab. Assistant (GLA) as enumerated in Table-1 for the academic session 2025-26, i.e. for winter and summer semesters. After obtaining formal approval from Govt./Directorate for the engagement of required no of GF and GLA, the institute will engage persons from the approved panel for smooth running of academic activities in the institution for AY 2025-26. If any person leaves midway through the session either for want of satisfactory performance or voluntarily quitting the assignment, the next empanelled persons in the merit list will be allowed to continue in interest of smooth academic management.

**TABLE- 1**

| SL. NO | NAME                        | BRANCH  | ENGAGEMENT PERIOD                                                     | TYPE OF ENGAGEMENT GF/GLA |
|--------|-----------------------------|---------|-----------------------------------------------------------------------|---------------------------|
| 01.    | BIRANCHI NARAYAN MISHRA     | CIVIL   | From 8 <sup>th</sup> sept.2025 to the end of academic session 2025-26 | GF                        |
| 02.    | ANISHA ANINDITA             |         | -DO-                                                                  |                           |
| 03.    | TAPASWINI MOHANTY           |         | -DO-                                                                  |                           |
| 04.    | MANISHA TRIPATHY            |         | -DO-                                                                  |                           |
| 05.    | SANJEEB KU SAHOO            |         | -DO-                                                                  |                           |
| 06.    | JASOBANTA BARIK             | ELECT.  | -DO-                                                                  |                           |
| 07.    | BISWAJIT NAYAK              | MECH    | -DO-                                                                  |                           |
| 08.    | RANJAN KU NAYAK             |         | -DO-                                                                  |                           |
| 09.    | GANESH CH. PANDA            |         | -DO-                                                                  |                           |
| 10.    | DEBI PRASAD PATRA           |         | -DO-                                                                  |                           |
| 11.    | SUBASH SAURAV               |         | -DO-                                                                  |                           |
| 12.    | CHINDANANDA NAIK            |         | -DO-                                                                  |                           |
| 13.    | SWATI SUPRIYA PRIYADARSHINI | PHYSICS | -DO-                                                                  | GLA                       |
| 14.    | GOPINATH BARIK              | MECH    | -DO-                                                                  |                           |
| 15.    | DEBASHISH RANASINGH         | ELECT.  | -DO-                                                                  |                           |

**DECISION HELD**

The G.B. enquired about the selection procedure of G F & GLA & suggested to maintain transparency while engaging them as and when required as per the DTE&T guidelines and approval against the vacant sanctioned post.

*For*



(Action- Principal, Govt. Polytechnic, Puri)

### DISCUSSION

#### 4. Seat Enhancement

As per the decision taken in the recent principal's conference held under the chairmanship of Commissioner cum Secretary, SD&TE Dept. on dated 23.07.2025 regarding the increase in intake capacity, whereas each institute has been instructed to submit proposal of the capacity expansion to double the intake capacity with a minimum intake of 420 and minimum intake of each branch will be 60 within two years duration.

Accordingly, an institute level discussion with Sr. Faculties was held with an outcome as the following for the proposal for onward transmission to Government.

| Sl. No. | Branch                                | Existing Intake | Proposed Intake w.e.f 2026-27 | Proposed Intake w.e.f 2027-28 | Remarks                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|---------|---------------------------------------|-----------------|-------------------------------|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1       | MECHANICAL ENGG.                      | 60              | 120                           | 120                           | <ul style="list-style-type: none"><li>Mechanical Seats and Electrical Seats are doubled to 120 from 60 due to high demand and good employment opportunities.</li><li>T&amp;T seats are unchanged despite being 30 for low demand and the employment scenario at diploma level is bleak</li><li>New Branch "COMPUTER SCIENCE &amp; ENGINEERING" is introduced considering high demand and better future employment opportunities observed in allied fields of AI in computer science.</li></ul> |
| 2       | ELECTRICAL ENGG.                      | 60              | 120                           | 120                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 3       | ELECTRONICS & TELECOMMUNICATION ENGG. | 0               | 0                             | 30                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 4       | COMPUTER SCIENCE & ENGINEERING        | 0               | 0                             | 60                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 5       | CIVIL ENGINEERING                     | 60              | 60                            | 60                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 6       | TRAVEL & TOURISM                      | 30              | 30                            | 30                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Total   |                                       | 210             | 330                           | 420                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

### DECISION HELD

The G.B. suggested to increase the seats of different branches based upon the availability of infrastructures like hostel (boys & girls), classrooms, Equipment & Books etc. in due course of time keeping in view of the overall instruction of the SDT&E department and hence allowed the said proposal to be submitted to the govt. for further action.

(Action- Principal, G P Puri, E E ( RW)Puri ,RW(PH),Bhubaneswar)



## DISCUSSION

### 5. Hostel Matters

- A. Keeping in view current demand for more accommodation in 100 seated existing Girl's hostel as well as future demand in view of proposed enhancement of seats (as instructed by the Government), a new girl's hostel for 200 capacity seats is now proposed. Similarly, also a new boy's hostel for 200 capacity seats is now proposed.
- B. i. In view of limited outsourcing man power available in cleaning & sanitation sanctioned by DTET (existing one sweeper), 03 nos. of extra persons on hourly basis payment as per daily wages (by payment through institute PL development fund) have been engaged for maintaining the cleaning of boy's & girl's hostel & canteen since last six years. GB allows the principal to continue the practice till more nos. of sweepers are made available by Govt./Directorate.
- ii. Currently only two nos. of hostel attendants/watchmen are engaged on duty for 8 hours daily engaged through outsourcing agency for 1<sup>st</sup> year, 2<sup>nd</sup> year & 3<sup>rd</sup> year students staying in hostel. In view of better student discipline & welfare, the hostel warden urgently requires one more watchman cum attendant to be made available until Government approve that, the same may be engaged on hourly basis (8 hours per day) by payment through institute PL development fund.

## DECISION HELD

- a) The G B advised the principal to write letter to different agencies for estimate and submit it to DTE&T for AA approval and placement of funds.
- b) Regarding additional requirement of sweeper & watchman, the chairman advised to engage them through outsourcing agencies by taking approval from DTE&T, However till the govt./DTE&T sanctions the extra man power through outsourcing, by budgetary support, the required extra members (three sweepers & one watchman cum attendant) of manpower will be engaged on hourly basis with expenditure from P L fund.

## DISCUSSION

### 6. Civil & Electrical Works Status & Future Road Map:

Proposals for different Civil & Electrical developmental works in the institution had been sent to the Directorate for administrative approval and sanction of funds. Based on approval and funds received from directorate, different civil / electrical / PH works in the institute have been undertaken by different executing agencies in 2024-25 & in 2025-26. Further, the institution plans to seek approval of the directorate for some additional miscellaneous improvement works. The following in brief, outlines the name & status of all such works.

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### A. Status of current civil and Electrical works

| Sl. No. | Name / Description of works                                                                                                   | Executing Agency                                      | Current Status                                                                                                                            | Remarks          | Decision held                                                                                                                        |
|---------|-------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| 1.      | Repair and renovation of civil work                                                                                           | RW Division, Puri                                     | Estimate was sent to DTET in the month of December. However, the estimate needs to be modified in view of change of labour contract rate. | -                | Chairman instructed to RW division, Puri to complete the work                                                                        |
| 2.      | Repair and maintenance of PH Work all buildings                                                                               | RW PH Division, BBSR                                  | Estimate pending                                                                                                                          | -                | Chairman instructed to PH, BBSR to submit the estimate and take necessary steps to start the work with the available fund they have. |
| 3.      | Repair and maintenance of Electrical work for boys Hostel I & II institution campus                                           | RW Electrical Division, BBSR                          | Estimate not received                                                                                                                     |                  | Chairman asked the principal to write letter to the RW Electrical Division, BBSR.                                                    |
| 4       | LED glow signboard (Odia & English) of Govt. Polytechnic, Puri on institution building for better awareness among the public. | -do-                                                  | Not started.                                                                                                                              |                  |                                                                                                                                      |
| 5.      | Execution of electrical work for CNC & Simulation lab                                                                         | -do-                                                  | completed                                                                                                                                 |                  |                                                                                                                                      |
| 6.      | Urgent improvement of civil work hostels (Boys & Girls) & Quarters                                                            | Odisha state Police Housing Welfare corporation, BBSR |                                                                                                                                           | Estimate pending | Chairman instructed RW division, Puri to complete the work                                                                           |

*For*



## B. Road map for future development of Infrastructure & other construction works

| Sl. No. | Name / Description of works                                                                                                      | Decision held                                                                                                                                                           |
|---------|----------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.      | Overhead storage tank needs to be operational and functional as well.                                                            | RW(PH),BBSR agreed to make it operation as soon as possible.                                                                                                            |
| 2.      | Construction of new toilet for differently abled students in the academic block.                                                 | Action: RW(PH),BBSR                                                                                                                                                     |
| 3.      | Installation of covers of overhead tanks of institution & staff quarter buildings.                                               |                                                                                                                                                                         |
| 4.      | Rain water harvesting in the institute campus.                                                                                   |                                                                                                                                                                         |
| 5.      | Bush cutting & periodic cleaning of approach main road to the campus.                                                            | Action: RW,Puri                                                                                                                                                         |
| 6.      | Solar street lights in the approach connecting road from Baliharachandi to polytechnic campus.                                   | The chairman instructed the principal to write request letter to BDO, Bramhagiri.                                                                                       |
| 7.      | Dumping yard / zone facility for the Institute for hygienic waste management.                                                    |                                                                                                                                                                         |
| 8.      | Disposal of waste materials from the campus by the waste disposal system of Puri, Municipality/ Brahmagiri Block administration. |                                                                                                                                                                         |
| 9.      | RO Plant set up for water purification for the hostel boarders.                                                                  | Action: RW(PH),BBSR                                                                                                                                                     |
| 10.     | Renovation of the institution Guest House                                                                                        | Action: RW,Puri                                                                                                                                                         |
| 11.     | Parking sheds for students and faculties for institution & quarters.                                                             |                                                                                                                                                                         |
| 12.     | Un interrupted Power supply arrangement by converting rural feeder to urban feeder from nearby community Health Center, Rebana.  | Chairman instructed the principal to submit proposal to DTET for sanctioning funds for converting rural feeder to urban feeder so as to get uninterrupted power supply. |
| 13.     | Construction of an Auditorium in the institute having 1000 sitting capacity.                                                     | Chairman instructed the principal to write request letter to DTET.                                                                                                      |

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## DISCUSSION

### 7. Revenue Matters

Submitted Alienation proposal for Govt. land measuring at least Ac. 5.00 area in the name of Govt. Polytechnic, Brahmagiri, Puri available adjacent to it for Playground, auditorium central library, additional hostel building and additional residential quarters

### DECISION HELD

The G B instructed the Principal, Polytechnic Puri to put the proposal to ADM, Revenue, Puri along with the previous correspondence, for expeditious solution to the matter.

(Action- Principal, Govt. Polytechnic, Puri)

## DISCUSSION

### 8. Other important issues:

#### A. Placement:

Regarding institution placement and training the state PSUs like OPTCL, TPCODL may be requested apprenticeship/job/internship & if possible may also have their local training center inside the institute campus.

### DECISION HELD

The Chairman asked the principal to interact with the concerned authorities regarding the placement of the students.

(Action- Principal, Govt. Polytechnic, Puri)

#### B. Transportation

Being located in a very remote locality, the staffs and students (specially the women & girls) find it extremely challenging to attend their duties/attend classes in time. The institute has been operating its 50 seated bus on daily basis from Govt. ITI, Puri (8.55 am from Puri) to the institute (10am at the institute) and back to Puri (at 5.40 pm after classes close at 5.30 pm) for facilitating the easy commute/conveyance, on payment basis to support the operational cost of fuel only. However, in view of the timing of the various users (the different stake holders like staffs, students, parents, guardians, other officials, vendor etc. & others) the additional transportation facilities may please be made available for easy communication from main town Puri to the institution.

In view of the above, the district administration is requested to revise the current timings & increase the frequency of 'AMA' Bus or 'LAccMI Bus Service) to augment the conveyance/communication facilities to the institute.



| Sl No | Arrival at Institute | Departure from Institute | Remark                 |
|-------|----------------------|--------------------------|------------------------|
| 1     | 9.55 am              | ----                     | Prior to office timing |
| 2     | 1.30-2.00 pm         | ----                     | ----                   |
| 3     | ----                 | 6.00 pm                  | After office timing    |

### **DECISION HELD**

The G. B. favourably considered the proposal & asked the principal to communicate the OSRTC, Manager & other authorities for suitable modification of the timing & frequency of said transportation service.

(Action- Principal, Govt. Polytechnic, Puri to put a letter to Manager, OSRTC, Puri)

### **B. Ambulance facility for hostel students:**

As the institute is located in a remote locality the students mainly hostel borders taking difficulty to avail medical facility during the night time. So an ambulance facility may please available for the students from the institute campus to the nearby PHC/CHC.

(Action- the G B instructed the Principal, Govt. Polytechnic, Puri to put a letter & discussion with CDMO, Puri & verbal/written communication with in-charge Medical officer, Retana during any emergency.)

### **D. Monkey Menace:**

The forest department may please take necessary steps to manage monkey herds which are regularly coming in huge numbers & creating massive destruction to the institute building as well as are a big threat to our staffs and students inside the institution campus.

(Action-the G B advised the principal to take adequate preventive measures for safety of staff and students.)



The G.B. concluded with a vote of thanks to the chair & other members / invited guests.

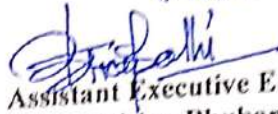
  
Representative of M P, Puri

  
Representative of MLA, Bramhagiri

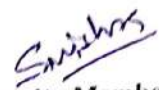
  
Sr. Manager CTTC  
Bhubaneswar  
**Dr. Rajan.K.M**  
Senior Manager (Training)  
CTTC, Bhubaneswar

  
Executive Director, Premium  
Industry, Premium packaging, Puri

  
Assistant Executive Engineer  
(RW) Division, Bramhagiri

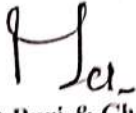
  
Assistant Executive Engineer  
(PH) Division, Bhubaneswar

  
Principal AD College, Bramhagiri  
**PRINCIPAL**  
**A.D. Mohavidyalaya**  
**Brahmagiri, Puri**

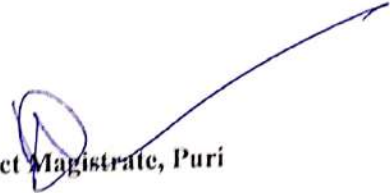
  
Faculty Member  
G P, Puri

  
Faculty Member  
G P, Puri

  
Principal-cum-member  
Secretary, G P, Puri

  
ADM(GEN), Puri & Chairman

Approved By

  
Collector & District Magistrate, Puri